

MINEOLA ATHLETIC ASSOCIATION, INC.

CONSTITUTION & BY-LAWS

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Revised Dec. 2009

**MINEOLA ATHLETIC ASSOCIATION, INC.
CONSTITUTION & BY - LAWS**

ARTICLE I – NAME

This organization shall be known as the Mineola Athletic Association Incorporated, hereinafter referred to as the Mineola Athletic Association, Inc. or M.A.A. (**Cert. of Incorpor., 1957**)

ARTICLE II – PURPOSE AND OBJECTIVES

A. Purposes

The purposes for which this organization is to be formed are:

1. To organize and supervise competitive athletic games for boys and girls of the community.
2. To organize, create and encourage such programs for boys and girls of our community which will create the ideals of good sportsmanship, honesty, loyalty, courage and reverence.
3. To purchase, lease or otherwise acquire real property for the benefit of the organization; to acquire by grant, gift, devise or bequest, real or personal property for the benefit of the organization, and to mortgage, sell, lease, or otherwise dispose of same both real and personal, subject to limitations of law. (**Cert. of Incorpor., 1957**)

B. Objectives

1. The objectives of the Mineola Athletic Association, Inc. shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens.
2. To achieve this objective the M.A.A. will provide a supervised program under the rules and regulations of the M.A.A. All Directors, Officers, managers, coaches, assistants, members, and any adult supervisor shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance.

ARTICLE III – MEMBERSHIP, FEES, DUTIES

A. Membership

The following requirements are to be met to be a member of the M.A.A.

1. General members are any parent or guardian that has a child enrolled in the program.
2. An adult volunteer that has no children participating in an M.A.A. program, and who is properly Registered, and performs any function for the M.A.A. on a voluntary basis is considered a General Member.
3. Only children and/or wards of members of the M.A.A. are eligible to participate in programs of the M.A.A.

B. Registration Fees:

1. Fees per program shall be established by majority vote of the M.A.A. Executive Board.
2. There will be no membership fees charged to any adult to gain membership to the M.A.A.
3. Failure to pay such fees within ninety (90) days of the due date shall make such members liable to immediate termination of a membership.
 - a. Notice to this effect will be mailed to the delinquent member by the Treasurer. The right of removal of a member for non-payment of fees shall be vested solely with the Executive Board, and that body will take such action to remove an individual only after careful investigation and by a majority vote.
4. Current M.A.A. Executive Board members shall be exempt from paying registration fees for their own children participating in Intramural Spring & Fall Soccer / Travel Spring & Fall Soccer / Intramural Spring Baseball, Softball & Cheerleading. They shall also be exempt from paying any Village imposed "out-of-town" fees. All additional fees for uniforms, extra play, additional programs, tournaments and seasons, etc. are not included in the exemption and must be paid.
5. Current Mineola Soccer Program Board of Directors shall be exempt from paying registration fees for their own children participating in Intramural Spring & Fall Soccer / Travel Spring & Fall Soccer only. They shall also be exempt from paying any Village imposed "out-of-town" fees. All additional fees for other M.A.A. programs, uniforms, extra play, additional soccer programs, tournaments and seasons, etc. are not included in the exemption and must be paid.
6. Current Mineola Baseball Program Board of Directors shall be exempt from paying registration fees for their own children participating in Intramural Spring Baseball, Softball & Cheerleading only. They shall also be exempt from paying any Village imposed "out-of-town" fees. All additional fees for other M.A.A. programs, uniforms, extra play, additional baseball /softball programs, tournaments and seasons, etc. are not included in the exemption and must be paid.

C. Voting:

1. A member in "good standing" is any general member who's membership has not been terminated by the M.A.A. Executive Board at any time, or has been suspended by the M.A.A. Executive Board and/or the Mineola Soccer Program Board of Directors and/or the Mineola Baseball Program Board of Directors and completed the term of suspension at least six (6) months prior to the date in question.
2. A member in "good standing" has the right to vote for all elected M.A.A. Executive Board positions at the annual election and is eligible to attend M.A.A. general meetings and participate in monthly program meetings as well as propose amendments to the M.A.A. By-Laws. Proposed change must be submitted in writing at any general meeting of the organization. In order for a motion to be considered, it must be seconded by a member of the M.A.A. Executive Board.

3. An M.A.A. Executive Board member is entitled to vote at Executive Board meetings if he/she has attended one-half (1/2) of the previous twelve (12) scheduled Executive Board meeting. In the event he/she misses two (2) consecutive Executive Board meetings, he/she forfeits the right to vote at the next scheduled Executive Board meeting.
4. Newly elected M.A.A. Executive Board member is entitled to vote at the first Executive Board meeting of his/her term and shall follow the voting requirements in Article III.C.3 of these By-Laws after that date.

D. Membership Discipline:

1. Any elected officer of the M.A.A. Executive Board and/or Soccer / Baseball Board of Directors, in observance of any detrimental conduct, may have the right to temporarily suspend a member of the M.A.A. from the specific function.
2. Evidence of any detrimental conduct shall be disclosed to the Baseball or Soccer Board of Directors (where ever the infraction occurred), in writing, approximately twenty-four (24) hours, or as soon as possible, after the incident.
The officers of the program Board of Directors are charged with the responsibility of prompt follow-up on charges of detrimental conduct, in the most considerate manner.
SUSPENSION- Temporary withdrawal/removal from activities.
TERMINATION- To put an end to, to finish, a lifetime suspension
3. The program Board of Directors shall review the incident and make a determination of any additional suspension time. The program Board of Directors shall have the right to suspend the program membership of anyone whose conduct is considered detrimental to the best interest of the M.A.A .
 - a. The power of suspension rests upon the majority vote of the program Board of Directors.
 - b. If a conclusion of suspension is reached, a period of time will be stated, which takes effect at the time of the initial suspension, with no further appeals.
4. The program Board of Directors shall bring all incidents and related suspensions to the M.A.A. Executive Board for their review and acceptance.
 - a. If the M.A.A. Executive Board determines that the incident warrants consideration of additional actions against the member, it shall be stated in writing, to the member. If a conclusion of additional/further suspension is reached, it shall be in addition to the previously determined suspension period made by the program Board of Directors.
5. Appeals - Any member may appeal a decision of membership suspension or termination, in writing within 48 hours of notification of the suspension, by one (1) appeal only to the M.A.A. Executive Board.
 - a. The appealing member shall be requested to appear at a hearing in the presence of the M.A.A. Executive Board approximately forty-eight (48) hours after written notice has been received. The M.A.A. Executive Board shall then consider all evidence, for and against the suspension/termination that may bear on the final decision.

- b. If a conclusion of suspension is reached, the previously determined period of time for suspension shall stand, with no further appeals.

D. Membership Duties and Training Programs:

1. The M.A.A., in conjunction with the parent organizations we participate in, shall support and encourage members to participate in:
 - a. AED Program (Automatic External Defibrillator) as an extension of basic First Aid training
 - b. Child Protection Program / Risk Management Program – background checks on M.A.A. adult members to find sex offenders and individuals with criminal records.
2. The funding for equipment and member training shall be determined annually by the M.A.A. Executive Board during the budget process.
3. Both the Baseball & Soccer Boards of Directors shall make a policy as part of the team coach/manager selection process to give weighted consideration to those individuals with completed AED training and seeking manager/coach positions.

ARTICLE IV- ELECTION OF OFFICERS

A. Nomination:

1. Nomination will take place at the October meeting with the annual election of officers taking place at the November meeting with newly elected officers being duly sworn in at the January meeting.

B. Elections:

1. The election of unopposed nominees shall be conducted in a manner where the Secretary cast one (1) vote in favor of the nominees with the majority of the members approving the casted vote.
2. The election of opposed nominees shall be by ballot and a majority of all votes cast shall be necessary to elect.
3. The President shall appoint two (2) members to act as tellers to count the vote. In the case of a ballot, after all who are entitled to vote have done so, the ballot shall be declared closed and the tellers shall proceed to count the votes in full view of the membership. The Secretary shall tally the votes and the result shall be announced by the presiding officer.
4. The newly elected officers will take office as of January 1 of the following year. The term of office will be twelve (12) months, from January 1 to December 31. Each officer must qualify and may fill the elected office with or without installation.
5. Vacancies in elected offices shall be filled after notice to members, by an election at the next regular meeting succeeding the regular meeting at which the vacancy first existed.

ARTICLE V- OFFICERS

1. Only members who are good standing shall be eligible to hold office.

2. No member can be elected to more than one (1) office at the same time on the M.A.A. Executive Board. However, a member may hold a single office on the Soccer Board of Directors and/or a single office on the Baseball Board of Directors and/or the M.A.A. Executive Board at the same time.
3. The President of the M.A.A. Executive Board may not serve as the President on either the Baseball or Soccer Board of Directors.
4. The elective officers shall be:
 - M.A.A. President
 - Treasurer
 - Secretary
 - Technology Coordinator / Player Agent
5. The M.A.A. President-elect shall appoint:
 - Vice President of Baseball
 - Vice President of Soccer
 - Out-Going M.A.A. President
6. The V.P. of Baseball shall be the President of the Baseball Board of Directors
The V.P. of Soccer shall be the President of the Soccer Board of Directors
7. In the event the Out-Going President does not accept the position or there is no Out-Going President from the previous year, the M.A.A. President shall appoint a “Trustee” to fill the position for the specific term.
8. The officers, both elective and appointive, shall perform the duties as set forth in Article VI of these By-Laws.

ARTICLE VI- DUTIES OF OFFICERS

- A. M.A.A. EXECUTIVE BOARD – Shall consist of the President of the M.A.A. as chairman, the other elective officers, and three (3) appointees (as defined in Article V.4 & V.5 of these By-Laws). This shall be the governing body of the M.A.A.
 1. As the overall governing body of the M.A.A. and the legally responsible group for all M.A.A. ventures, the M.A.A. Executive Board shall have the final rights of approval for all financial matters, appointment of members to all volunteer positions, including managers and coaches, member awards and discipline, entering into contracts or agreements with 3rd party programs or facilities, participation in any non-M.A.A. program, league, tournament, training, etc.
 2. In the event that the M.A.A. President becomes incapacitated, the Executive Board shall appoint an acting President from the Board of Directors to assume the duties and functions of the M.A.A. President during his absence. In the event that the length of incapacitation is the remaining term of office of the M.A.A. President, a special election for M.A.A. President should be held as soon as possible.

3. In the absence of the M.A.A. President at any meeting, the meeting will be chaired by Vice-Presidents in the following order: Baseball V.P., Soccer V.P., Technology Coordinator/Player Agent
 - a. This order should be based upon registered membership within each League, with Baseball membership based on the spring registration, and Soccer being based on the fall registration.

B. BASEBALL BOARD OF DIRECTORS - Shall consist of the President of Baseball, as chairman, the other elective officers, and appointees (as defined in Baseball / Softball / Cheerleading By-Laws). This Board shall work under the direction and approval of the M.A.A. Executive Board and the M.A.A. Constitution and By-Laws and the Baseball By-Laws.

1. As the governing body of the Baseball / Softball / Cheerleading programs, operate the day-to-day functions of these programs with the responsibility to conduct business within the budget as annually approved by the M.A.A. Executive Board while handling player registrations, formation of teams, playing facilities & schedules, playing rules, sponsors, equipment and uniforms, and all other matters required to run the seasonal Baseball, Softball & Cheerleading programs.

C. SOCCER BOARD OF DIRECTORS - Shall consist of the President of Soccer, as chairman, the other elective officers, and appointees (as defined in Soccer By-Laws). This Board shall work under the direction and approval of the M.A.A. Executive Board and the M.A.A. Constitution and By-Laws and the Soccer By-Laws.

1. As the governing body of the Intramural, Travel & Developmental Soccer programs, operate the day-to-day functions of these programs with the responsibility to conduct business within the budget as annually approved by the M.A.A. Executive Board while handling player registrations, formation of teams, playing facilities & schedules, playing rules, sponsors, equipment and uniforms, and all other matters required to run the seasonal Intramural, Travel & Developmental Soccer programs.

M.A.A. PRESIDENT – Heads the organization and overall governing group

1. responsibilities shall include, but not be limited to:
 - enforces all rules and polices of the M.A.A.;
 - presides at all meetings of the M.A.A.;
 - supervises the functions of all M.A.A. programs and activities;
 - confers with the other officers of the M.A.A. and others to whom responsibility has been delegated;
 - shall arrange a place for meetings;
 - such other duties as may be considered within province of his office, or assigned by Executive Board defined in Article VI para. A.
 - The M.A.A. President should, once per year, advice the membership of the state of the organization, voting policies and requirements, and any other pertinent information.

D. VICE-PRESIDENTS - Assume the duties and functions of Presidents of their respective programs;

1. responsibilities shall include, but not be limited to:

- direct the activities of said programs.
- enforce rules and policies in accordance with the Constitution & By-Laws of the M.A.A. and the By-Laws and rules of their respective programs.
- prepare a budget with the M.A.A. Treasurer and submit it to the M.A.A. Executive Board on or before February 1 for approval.
- At each M.A.A. Executive Board meeting, they shall present all program activities for their review and approval.

E. TREASURER – Keeps the financial books of the M.A.A.;

1. responsibilities shall include, but not be limited to:

- accounting of all monies of the M.A.A.;
- Create and administer the annual budget
- disburse monies in accordance with Article IX of these By-Laws
- provide all Executive Board members with a listing of current vendors doing business with the M.A.A.
- managing the documentation for little house fund;
- working with the baseball & soccer programs to stay within budget;
- collection of all player registration fees and payment of credit card use fees to on-line registration vendors;
- working with all committee chairpersons on the committee finances;

F. SECRETARY – Keeps all records and correspondence of the M.A.A.

1. responsibilities shall include, but not be limited to:

- recording of the minutes of all meetings of the M.A.A. and the results of the monthly Baseball & Soccer Board of Directors meetings as presented at the M.A.A. Executive Board meetings and provide the M.A.A. Executive Board with a copy of said minutes;
- keep the roll of members and keep running total of the attendance of each member present at all scheduled M.A.A. Executive Board meetings.
- sends out all notices of meetings and other functions of the M.A.A.;
- handles all general correspondence;
- in collaboration w/ the Technology Coordinator, prepare general notices, announcements and messages to be sent via email, or published on the M.A.A. website;
- handles all program registration notices, including delivery via mail and school distribution;
- publicity
- M.A.A. historian records

G. TECHNOLOGY COORDINATOR / PLAYER AGENT – Oversees all computer, website and technology owned, leased, used, etc by the M.A.A.

1. responsibilities shall include, but not be limited to:

- All M.A.A. actions / interactions with the M.A.A. website and other technologies used by the M.A.A.;
- sole responsible for the M.A.A. homepage and website. Each program President will have access to update the home pages for the specific program they preside over but not the M.A.A. primary home page.
- General emails to the M.A.A. membership, In collaboration w/ the Secretary;
- Setup and maintenance of electronic registration for all programs;
- Setup and maintenance of electronic files for all players and volunteers in all programs
- generating required reports based on registration for all programs as needed.
- responding to all inquires regarding technical difficulties by any member trying to access the system. Emails that pertain to a specific program sent to a general email account will be forwarded to the respective program for it to be addressed.
- generating financial reports as required in collaboration with the Treasurer;
- training all new board members on gaining access to M.A.A. administration webpages to perform duties required by them on the web-site
- creating documentation that can be given out by program presidents to all coaches providing them instructions on how to access web-site to perform duties required by them on the web-site.
- adding and deleting email addresses as required by the programs
- Security and maintenance of access to the web-site
- Communicate with hosting provider for all technical changes and support as required.
- All technology contracts, hardware, software, etc. needed by the M.A.A. and to keep the M.A.A. Executive Board informed of needed updates, upgrades and/or needed changes to M.A.A. technology;

H. OUT-GOING PRESIDENT (TRUSTEE) – shall act in an advisory capacity concerning the affairs of the M.A.A., serving on the M.A.A. Executive Board as defined in Article VI, of these By-Laws and will discharge other duties which are assigned by the M.A.A. President

ARTICLE VII – MEETINGS

- A. Regular meetings of the membership shall be held on the second (2nd) Thursday of each month, unless the membership is advised in advance that a different day has been designated by the President.
- B. A quorum shall consist of FIVE (5) M.A.A. Executive Board members. In order for a motion to be carried, it must be by majority of those present, but in no case by less than FOUR (4) members.
- C. All meetings of the membership shall be presided over by the M.A.A. President. In the absence or inability of the President, a Vice-President shall preside as set forth in Article VI, A. 1 and 2 of these By-Laws.
- D. The following shall form a part of order of business and procedure at regular meetings:
 1. Call to order

2. Roll call of Officers
 3. Reading of minutes of the M.A.A.
 4. Reports of respective Vice-Presidents
 5. Readings of bills and communications
 6. Reports of Treasurer
 7. Reports of Committees
 8. Unfinished business
 9. New business
 10. Adjournment
- E. Special Meetings shall be convened as follows: by a vote of the membership at a preceding regular meeting; by direction of the President; by the President upon written request of twelve (12) general members, which request shall state the object of such meeting. Notice in writing of a special meeting shall be given to the membership and such notice shall state the purpose of meeting and no other business may be transacted at any such meeting.
- F. The following shall be the order and procedure at all special meetings:
1. Call to order
 2. Roll call of business
 3. Special order of business
 4. Adjournment
- G. It shall be the duty of all M.A.A. Executive Board officers to attend each meeting. In case of inability of any officer to attend a meeting; arrangements must be made to have any such officer's papers, records, or reports in possession of the officers attending such meeting.
- In the absence of the Baseball or Soccer V.P., a previously designated member from that program Board of Directors must be present to represent the absent V.P. and their program. This designee shall not fill the role of M.A.A. president and the role shall be brought down to the next designated exec board member (as defined in article VI, A, 1 and 2 of these By-Laws)
- In the absence of the Baseball or Soccer V.P., he/she shall notify the M.A.A. President in advance of who the designated program representative shall be for the specific meeting.
- H. The M.A.A. Executive Board as defined in Article VI shall meet on the second (2nd) Thursday of each month in conjunction with the regular monthly meetings of the membership and, as necessary and as scheduled by the President or Presiding Officer.
- I. The M.A.A. Executive Board meeting shall be considered a "closed meeting" where attendance is limited to the Executive Board and members of the Baseball & Soccer Board Of Directors. Each member of the M.A.A. Executive Board is entitled to one vote as set forth in Article III, C, 3 of these By-Laws. Members of the Baseball & Soccer Board of Directors are not entitled to vote, but may voice opinions on any subject discussed.

ARTICLE VIII – COMMITTEES

- A. The chairman of each of the standing committees shall be appointed by the M.A.A. President-elect. Unless otherwise directed, the chairman so appointed shall be permitted to select the members of their committees.
- B. The standing committees shall be as named and defined in the following listing:
 1. BUDGET – The duties of this committee shall be to prepare annually, on a calendar year basis, a suggested budget of the M.A.A., the purpose of which is to provide an approximate guide as to the necessary monies needed to operate the M.A.A.; shall also recommend the amounts of money required of the sponsors of the team or groups functioning under the M.A.A. This committee shall minimally consist of all League Presidents and the Treasurer.
 2. BY-LAWS – The duties of this committee shall be to review the operating rules and procedures of the M.A.A and its activities.
 3. NOMINATING – The duties of this committee shall be to nominate a slate of elective officers; such nominations shall be presented to the membership at the October meeting; all of the members of this committee shall be appointed by the President and shall consist of a chairman and at least one member recommended by each of the Vice-Presidents.
 4. SPECIAL COMMITTEES – These committees may be formed for special purposes of those not anticipated at the writing of these By-Laws. These committees shall be appointed in the regular manner and shall be discharged after the duties for which they were created have been completed. Active committees with such assignments are:
 1. Social – Annual Adult Socials which shall be designated to be self-supporting.
- Annual Player and Family Socials which shall be designated to be either self-supporting or funded through the M.A.A. treasury by M.A.A. Executive Board approval
 2. Parade- To promote season opening.
 3. Auditors- Appointed by the M.A.A. Executive Board to annually audit the financial records of the M.A.A.
- C. With the approval of the M.A.A. Executive Board, the M.A.A. President may appoint an Assistant to the Secretary and/or Treasurer at any time during the term of office, to assist with tasks related to the position. The assistant shall not have the voting power of an M.A.A. Executive Board member.

ARTICLE IX – MEMBERS AWARDS

- A. Mayor's Trophies -

This annual award is in recognition of outstanding effort by adult members of the MAA during the past year and recognizes a present member(s) for promoting the purposes and objectives of the MAA through the MAA Baseball & Soccer programs. This award may be given to any member(s) in good standing.

Nominations shall be made by the Baseball Board of Directors and the Soccer Board of Directors (up to five [5] nominees per program) and selection (up to three [3] per program) shall be by majority vote of the M.A.A. Executive Board no later than the November meeting.

This award(s) shall be presented annually at a public MAA function as determined by the MAA Executive Board.

B. Joe Bruno Award -

This award may be given annually to any present or past member in good standing and will recognize a present or past member for five (5) years or more of active service to Mineola youth through the M.A.A. This is the highest recognition of outstanding effort by an adult member of the M.A.A. affiliated with the baseball / softball / cheerleader programs.

1. Nominations shall be made by the Baseball Board of Directors (up to three [3] nominees) and selection of one person shall be by majority vote of the M.A.A. Executive Board no later than the November meeting.

This award(s) shall be presented annually at a public MAA function as determined by the MAA Executive Board.

C. Sandy Byrne Award -

This award may be given annually to any member in good standing and will recognize a present or past member for five (5) years or more of active service to Mineola youth through the M.A.A. This is the highest recognition of outstanding effort by an adult member of the M.A.A. affiliated with the soccer programs.

1. Nominations shall be made by the Soccer Board of Directors (up to three [3] nominees) and selection of one person shall be by majority vote of the M.A.A. Executive Board no later than the November meeting.

This award(s) shall be presented annually at a public MAA function as determined by the MAA Executive Board.

- D. All above members awards shall be presented by the combined M.A.A. Executive Board and the Baseball & Soccer Boards of Directors annually, at a public M.A.A. event as designated by the M.A.A. Executive Board each year.

MAA High School Scholarship Program –

Beginning with the graduating class of June 2009, the MAA will award up to four (4) \$250 scholarships to students graduating from high school each year

1. There shall be an award to:
 - One (1) former M.A.A. baseball player - male
 - One (1) former M.A.A. softball player - female
 - Two (2) former M.A.A. soccer players – one (1) male & one (1) female
2. Criteria (in order of weighted importance):

- Number of years the student participated in the specific M.A.A. program. No minimum amount of years is required, but more years played will count for more in the award process.
- Student's years of service (volunteer and/or paid positions) to the MAA. Volunteer roles will count for more than paid roles in the award process.
- Student must have a total high school GPA of 75 or higher (note – student may be asked to provide proof)
- Number of years the student's parent(s)/guardian(s) has volunteered in the M.A.A.
- Number of years student played any other M.A.A. sport, not involved with the specific scholarship applied for.
- For a full guidelines, application and instructions, see the Appendix section of this document.

ARTICLE X - FUNDS AND FINANCIAL POLICY

- A. All monies obtained from any source, by or through any person or persons, acting for or in the name of the M.A.A. or under its direction or authority, shall be considered funds of the M.A.A. and shall be forthwith delivered to the Treasurer.
- B. All unrestricted / general purpose monies obtained in the name of the M.A.A. shall be applied to the operational expenses of the organized activities of the M.A.A. as recognized in the By-Laws.
- C. Travel Team Sponsorship - All specific purpose sponsorship monies obtained in the name of the M.A.A. for a specific Travel Team (baseball, softball or soccer) shall be applied to the operational expenses of the specific Travel Team as specified by the sponsor/donor.
 1. Any M.A.A. Travel Team may solicit sponsors to raise funds, in the name of the M.A.A., to be applied toward the operational expenses of the specific individual team;
 2. No Travel Team sponsor may be an active sponsor for any of the MAA intramural programs. The MAA Executive Board shall assure that any Travel Team sponsor is not an intramural sponsor, and has the authority to not accept the travel team sponsorship if it risks a spot in any of the MAA intramural programs sponsor programs;
 3. The MAA Executive Board may review and allow specific cases where the intramural sponsor has direct family member(s) associated with a specific travel team;
 4. If any other intramural sponsor agrees to sponsor both an intramural team AND a travel team, the MAA Executive Board may review and allow this arrangement.
 5. Travel Team sponsorship funds shall be delivered to the Treasurer, who shall apply said funds to the operational expenses for the specific Travel Team, as authorized by the Baseball / Soccer President;
 6. The Baseball & Soccer Presidents, with the Travel Team manager(s)/head coach(s) shall be responsible for the documenting and accounting of all individual team(s) income and expenses on a monthly basis;

7. The Baseball & Soccer Presidents shall report all individual team accounting, including the use of all Travel Team sponsorship funds raised, to the M.A.A. Executive Board on a monthly basis.
- D. Authorized expenditures will include those to create M.A.A. goodwill, expressions of sympathy, participation in community activities and recognition of special effort for the M.A.A. image.
- E. The M.A.A. shall operate its financial matters under a budget which must be approved by a two-thirds (2/3) vote of the M.A.A. Executive Board members present and voting at a regular meeting. The budget shall be presented and voted upon no later than February meeting.
- F. Expenditures made from the Treasury of the M.A.A. do not need special authorization of the M.A.A. Executive Board if such expenditures are of a type specifically mentioned in the budget of the M.A.A. The M.A.A. Executive Board shall be authorized to approve, by two-thirds (2/3) vote of those present, expenditures from the Treasury of the M.A.A. The M.A.A. President shall be authorized to approve expenditures up to two hundred dollars (\$200.00) for equipment and supplies only. Notice to the M.A.A. Executive Board of such expenditures by Executive Board or M.A.A. President shall be included at the next regular monthly membership meeting in the budget committee or Treasurer's Report.
- G. Expenses for Adult and/or Family Activities not covered in these By-Laws shall be made from added funds raised specifically for that purpose in an M.A.A. Membership Fund. The Executive Board shall be authorized to administer, by two-thirds (2/3) vote of those present, expenditures from the M.A.A. Membership Fund.
- H. There shall be no dues or expense assessments of members.
- I. It shall be the policy of the M.A.A. to maintain the principle amount of the "Little House Fund" intact for future generations of the M.A.A. members (in 2008 it was estimated that the "principal amount" was \$10,000 – there was no record to be found that defined the actual amount of money invested). Expenditures from this fund will only be taken from interest earned. Dissolution of this fund must be voted on by two-thirds (2/3) of the membership which must be held on two (2) successive general meetings.

ARTICLE XI – MISCELLANEOUS

- A. These By-Laws may be amended by a two-thirds (2/3) vote of the members present and voting at a regular meeting held subsequent to a regular meeting at which notice in writing providing for such amendment shall have been given and regularly read.
- B. Procedure and debate shall be in accordance with these By-Laws and rules of Parliamentary Law known as "Roberts Rules of Order".

APPENDIX

MAA High School Scholarship Program –

Beginning with the graduating class of June 2009, the MAA will award up to four (4) \$250 scholarships to students graduating from high school each year.

Scholarship Guidelines –

1. There will be a single scholarship available each school year from each of the following MAA programs:
Baseball, Softball, Girls Soccer & Boys Soccer.
In case there is no eligible candidate for a specific sport, that scholarship shall not be awarded for that school year.
2. Student must have played in the MAA program(s) in which they are applying for the scholarship (ex. - baseball player may apply for baseball scholarship, softball and girls soccer player may apply for both softball and girls soccer scholarship). The student does not have to participate in high school sports to be eligible.
3. The student may apply for as many scholarships as they are eligible for, but may only receive a maximum of one scholarship.
4. The student may attend a public or private high school, or a combination of high schools to complete his/her high school education, but the student must graduate from high school in the school year they are applying for the scholarship.
5. Student must complete an application for each MAA scholarship they are applying for.
Student must provide their name and present contact information, including phone and e-mail address. In addition, the student must complete a series of questions regarding their time in the MAA programs and be willing to meet the MAA Scholarship Committee for an interview, if requested.
6. The MAA Scholarship Committee shall consist of the sitting MAA Executive Board at the time of award process each year and shall make the final decision on all scholarship awards.
The Committee reserves the right to not award a specific scholarship in a specific year due to no eligible student applying.

Specific criteria student must meet to be eligible for any single scholarship –

- The number of years student participated in the specific MAA sport involved with this scholarship. (ex.- baseball scholarship – MAA baseball time only; girls soccer scholarship – MAA girls soccer time only) No minimum amount of years is required, but more years played will count for more in the award process.
Note - student will be asked to provide the calendar years of this participation.
Note - seasons played in other youth sports program(s) within or outside the boundaries of the MUFSD will not be considered.
- Students' years of service (volunteer and/or paid positions) to the MAA. Volunteer work will be weighted more than paid work. Note - student will be asked to provide the actual service(s) (umpire, coach, refreshment stand, etc.) and the calendar years of this participation.
Years of service does **NOT** have to be related to only the scholarship sport (ex: a baseball applicant may include time spent as a soccer referee, etc.)
- Student must have a total high school GPA of 75 or higher (Note – student will be asked to provide proof)
- The number of years the students' parent(s) has volunteered in the MAA. Note - student will be asked to provide the name(s) of parent(s) and their actual service(s) and the calendar years of this participation (if both parents volunteered, define what each adult did individually).
Years of parent service does **NOT** have to be related to only the student scholarship sport (ex: a girls soccer applicant may include parent time spent as a baseball umpire or softball coach or refreshment stand, etc.)
- The number of years playing any other MAA sport not involved with this specific scholarship. Note - student will be asked to provide the calendar years of this participation.

MINEOLA ATHLETIC ASSOCIATION HIGH SCHOOL SCHOLARSHIP APPLICATION

Before completing this application, student should be familiar with the scholarship guidelines and specific eligibility requirements listed on a separate page. Applicant must also provide all info requested below to be eligible.

Student Name: _____ Phone No. _____
Please Print

Student Address: _____
Street

Town State Zip Code
Email Address _____

High School Attending: _____ Graduation Year: _____

What MAA Scholarship are you applying for? Circle only one sport.
(you must complete a separate form for each sport you wish to apply for)

| | |
|--------------|----------|
| Girls Soccer | Softball |
| Boys Soccer | Baseball |

How many years did you play the CIRCLED sport in the MAA? _____ What calendar years? _____
Do you remember levels you played (ex.- Farms, Minors, Majors, Seniors, Travel, Etc.)? _____

Did you participate in any OTHER MAA programs? Sport _____ Calendar Years _____

Sport _____ Calendar Years _____ Sport _____ Calendar Years _____

Did you volunteer or work any paid positions with the MAA in ANY program(s)? Please be specific with your answers. Define volunteer OR paid position and year(s) service was performed for each listing. Use a second sheet as needed. (ex. – volunteer – boys soccer coach – Fall 2004 & 2005, HS Senior Project, etc.; paid position – umpire – 2007, etc.):

Did your parent(s) volunteer with the MAA in ANY program(s)? Please be specific with your answers and define volunteer positions and year(s) service(s) was performed for each listing. Use a second sheet as needed. (ex. – soccer coach – '01-'05, refreshment stand – '02-'04, baseball Commissioner – 2003, etc.)

The MAA congratulates you on your pending high school graduation and wishes you well in future endeavors. We hope your time spent with the MAA proved to be an enjoyable time. All winners will be posted on the MAA website in June. Applications to be postmarked by May 15th and returned to:

Mineola Athletic Association 2009 Scholarship Committee, PO Box 585, Mineola, NY 11501